



The County of Placer, California
is seeking a highly skilled professional for the position of

Placer County Conservation Plan Program Administrator

(Unclassified Management)

Community Development Resource Agency



Annual salary: \$126,651.20 - \$153,940.80

Due to California Legislative action, your CalPERS Pension formula is dependent upon your hire date with Placer County.

This recruitment will be open until filled.

AN AWARD-WINNING ORGANIZATION

This is an extraordinary career opportunity to join a progressive and innovative County located in scenic Northern California. Placer County is an award-winning organization which includes the following achievements:

Community Development Resource Agency: The 2002 Governor's Environmental and Economic Leadership Award – Placer Legacy Open Space and Agricultural Conservation Program.

Administrative Services – Procurement: Achievement of Excellence in Procurement award has been received for 13 consecutive years, and is one of only 49 agencies in California and one of only 47 counties in the US and Canada to receive the award for 2015.

Auditor-Controller Department: Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for 14 consecutive years.

Child Support Services: 2015 Most Improved Child Support Program Award from the Western Interstate Child Support Enforcement Council.

Health and Human Services: five National Association of Counties (NACo) 2015 Achievement awards.

COUNTY GOVERNMENT AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. This governing structure has nearly all non-elected Department Heads reporting to David Boesch, the County Executive Officer. The County's proposed budget for FY2015/16 is \$803 million with a current staff of approximately 2,565.

THE COMMUNITY DEVELOPMENT RESOURCE AGENCY

The Community Development Resource Agency (CDRA) is a dynamic organization comprised of six operating divisions including: Building Services, Code Enforcement, Engineering and Surveying, Environmental Coordination, Geographic Information Systems (GIS) and Planning Services.

To learn more about the agency, visit:
placer.ca.gov/departments/communitydevelopment.

THE POSITION

Under direction of the Community Development Resource Agency (CDRA) Director, the Placer County Conservation Plan (PCCP) Program Administrator will finalize and initiate implementation of the PCCP. The PCCP is a natural resource conservation planning effort for Western Placer County that provides comprehensive regulatory compliance strategy for federal and state laws related

to endangered species and wetlands. Once adopted, the PCCP will be implemented over a fifty-year permit term.

THE IDEAL CANDIDATE

CDRA is looking for a candidate with experience and vision to provide leadership in the following areas:

- Initiate program startup and implementation
- Insure that immediate and long-term habitat conservation goals are achieved
- Coordinate implementation of the conservation strategy with stakeholders, conservation partners, other PCCP Permittees, and federal and state regulatory agencies
- Advise and assist the Board of Supervisors in establishing priorities and maximizing the effectiveness of the Agency and program funding

A complete job description of the Placer County Conservation Plan Program Administrator is available on our website at:
jobsatplacercounty.com.

MINIMUM QUALIFICATIONS

Experience and Training

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience: Five years of senior level managerial and/or administrative experience relating to planning, organizing and directing the operations of a complex department or agency with programs related to community development, natural lands management, community outreach and stakeholder participation.

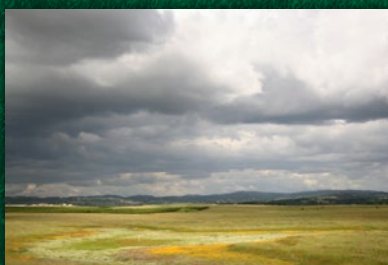
Training: Equivalent to a Bachelor's degree from an accredited college or university with major course work in planning, land use, geography, biology, public administration or a related field. Biological science related training is highly desirable.

May need to possess a valid driver's license as required by the position. Proof of adequate vehicle insurance and medical clearance may also be required.

A RICH HISTORY AND FUTURE GROWTH

Placer County's 150-year history began with the discovery of gold in 1848 in Coloma in neighboring El Dorado County. In fact, the County took its name from the Spanish word for sand or gravel deposits that contain gold. The Transcontinental Railroad has also been a major part of Placer County's rich history. Many towns had their beginnings in mining and along the railroads, and evolved over the years into ranching, farming, and timber communities. Some of these areas are nationally-renowned recreational destinations such as Lake Tahoe and Squaw Valley.

Placer County's strong growth and level of economic development activity in more recent times can be attributed to the relocation of



high tech firms to the region in the beginning of the 1980's, the low cost of housing relative to Bay Area prices, and the diversity of recreational opportunities in the Tahoe/Sierra area. Looking ahead, the county is projected to grow by 350,000 persons over the next four to five decades with new and expanding businesses, a diversity of residential housing types, new commercial land uses and new passive and active recreational facilities. The County's award-winning Placer Legacy Open Space and Agricultural Conservation Program and the new Placer County Conservation Plan will provide for the conservation of scenic landscapes, agricultural areas, and the rich diversity of natural communities that are found in Placer County.

LIVING IN PLACER COUNTY

Breath-taking scenery, a rich history, year-round recreation – and Lake Tahoe – need we say more? Those are just a few of the reasons more than 367,000 people call Placer County (Auburn, Colfax, Lincoln, Loomis, Rocklin and Roseville) home and hundreds of thousands more come to visit us each year. Our territory stretches from the Sacramento Valley all the way to North Lake Tahoe. We are consistently ranked 1st in California counties for our quality of life, and 2nd healthiest county in California – but we're determined to get to first there, as well! We boast the best schools, the best outdoor recreation, and the most beautiful views you'll find anywhere, but we also are home to amazing art, award-winning wines and agriculture, and have a tremendously strong heritage as the home of California's Gold Country. It's a way of life we call the Placer Life.

Today, Placer County represents a rapidly growing and prosperous community characterized by a healthy and mature economy and an attractive business environment. The CDRA office is located in north Auburn, in the foothills, and is well positioned 30 miles northeast of Sacramento, the state capital. Placer County is well known for excellent, award winning elementary, middle and high schools and is home to Sierra College and William Jessup University. Plans are also underway for two additional universities to develop in the western part of the county.

Placer County offers a range of housing including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties and extensive farmlands with a mix of farming and ranching opportunities. Many retirees also call Placer County their home because of the cost of housing, the quality of life and the exceptional recreational activities services that are available.

Placer County encompasses 1,506 square miles (including 82 square miles of water) or 964,140 acres (including 52,780 acres of water) and is part of the greater Sacramento Area, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada and Yuba. It is bordered by Nevada County to the north, the state of Nevada to the east, El Dorado and Sacramento

Counties to the south, and Sutter and Yuba counties to the west. San Francisco and the Bay Area are an easy 90 mile drive, or reachable via Amtrak, with stations in Auburn, Rocklin and Roseville. Lake Tahoe is also just a short 90 minute drive from the western-most points of the county.

In recent years, a number of vineyards, wineries and breweries have expanded throughout the county, increasing the intrigue of Placer as a tourist destination. The Farm-to-Fork movement is alive and well in Placer County with numerous farmer's markets, restaurants and businesses selling PlacerGROWN® meats, fruits and vegetables. In addition to the local agricultural industry, the world-renowned wine growing areas of Shenandoah, Napa and Sonoma Valleys are about an hour away from the county seat in Auburn.

Outdoor recreation activities in Placer County are abundant all year long and range from hiking, biking, horseback riding, to rafting on the American and Truckee Rivers, to snowshoeing and skiing in the Sierra Nevada Mountains; including Squaw Valley, home to the 1960 Winter Olympic Games. The county is home to internationally famous endurance races including the Tevis Cup, and the Western States 100-Mile Endurance Run.

To learn more about Placer County click visitplacer.com

COMPENSATION AND BENEFITS

Annual Salary: \$126,651.20 - \$153,940.80

Bereavement Leave: May use up to five days of sick leave.

Cafeteria Plan: Management employees receive \$2,100 per year, which can be used for a contribution into a 401(k), dependent care, medical co-insurance or cash.

Deferred Compensation: Voluntary 457 and 401(k) are available through payroll deduction. The County matches employee contributions to a 401(k) \$1 for every \$4, to a maximum of \$750/yr.

Education Allowance: Tuition reimbursement available for approved classes up to a maximum of \$1,200 per year.

Health Insurance: The County of Placer provides Medical, Dental and Vision insurance for its employees and their dependents.

Medical: Several medical plans are offered through CalPERS, including HMO and PPO plans. The County pays 80% of the selected plan's total premium.

Dental and Vision: The County pays the full premium for the employee; the employee pays the premium for dependents. Specific costs for individual plans and coverage options can be found by clicking on the following link: [Benefits](#)

Holidays: 13 days a year

Life Insurance: \$50,000 coverage, employer paid.



Management/Admin. Leave: Hired or promoted on or after December 14, 2013, 100 hours per year.

Retiree Medical: Hired after January 1, 2015, must have 10 years PERS service credit with 5 years with Placer County to receive 50% of the County contribution paid medical with an additional 5% for each additional year.

Retirement: Placer County pension plans are administered by the California Public Employees Retirement System (CalPERS). Placer County has three pension tiers for Miscellaneous members; 2.5% @ 55, 2.0% @ 55, and 2.0% @ 62. The tier an employee is placed in is dependent upon hire date and CalPERS membership date. Beginning January 1, 2013 all new hires to Placer County who have not been members of CalPERS within the last six months will generally be placed in a 2.0% @ 62 formula. Both the employer and the employee contribute 6.2% into Social Security and 1.45% into Medicare.

Pensionable compensation limits are set each calendar year by CalPERS. Please see calpers.ca.gov for questions regarding compensation limits.

For questions regarding employee and employer CalPERS pension contribution amounts, please contact the Personnel Department.

Sick Leave: 12 days per year unlimited accrual.

Special Assign/Additional Pay: Tahoe Subsidy - \$675/mo, increasing to \$775/mo December 27, 2014. Additional 5% bilingual pay. Longevity pay of an additional 5% after 5 years at Step 5.

Stand-By Pay: \$21 for weekdays and \$24 for weekends and holidays, paid for in units of 8 hours. Increasing to \$25 for weekdays and \$28 for weekends and holidays in December 2014.

Vacation: Vacation time: 0 - 2 years = 10 days, 3 - 4 years = 12 days, 5 - 9 = 15 days, 10 - 19 years = 20 days and 20 or more years = 25 days. Maximum accrual 520 hours.

EMPLOYEES OF OTHER PUBLIC AGENCIES

Placer County now offers an expedited process for qualifying certain applicants for interviews. Candidates currently employed, or employed within the last year, by a public agency operating under a personnel civil service or merit system may be eligible to be placed on a Public Agency Eligible List and certified as eligible for appointment to a similar job assignment

without going through the examination process. For more information on the Public Agency Eligible List, to download forms, or to apply, please visit our website at: jobaps.com/placer/sup/abfreenames.

APPLICATION PROCESS

To be considered for this excellent career opportunity, please complete and submit the on-line application for employment and supplemental questionnaire, along with your resume. The supplemental questionnaire will require responses to the following two questions.

1. Please provide a written summary of your experience in the preparation and management of budgets for a functional unit within a public or private sector organization (e.g., local government agency or department, non-governmental organization). Please also provide a description of your experience, if any, in terms of applying for, and managing, state or federal grant funds.
2. Please provide a written summary of your experience with the preparation and implementation of long range land use or natural resource management plans. In addition, please describe your experience working with state and federal natural resource management and/or regulatory agencies (e.g., U.S. Fish and Wildlife Service, U.S. Army Corps of Engineers and the California Department of Fish and Wildlife), and non-governmental organizations focused on land conservation (e.g., land trusts).

This recruitment will be open until filled. Applications must be submitted via the County's website at jobsatplacercounty.com. Interested candidates are encouraged to apply immediately. Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, including fingerprint clearance, and physical examination.

SELECTION PROCESS

The Community Development Resource Agency will review the submitted application materials of all applicants and will contact the most highly qualified applicants to schedule a hiring interview with the department executive staff.

PERSONNEL DEPARTMENT



Equal Opportunity Employer
145 Fulweiler Ave., Ste. 200
Auburn, CA 95603
(530) 889-4060
placer.ca.gov/personnel

Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment and retaliation is prohibited and that all employees and applicants shall receive equal consideration and treatment. All recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance.