

## THE PUBLIC WORKS AGENCY MISSION STATEMENT

Enhance the quality of life for the people of Alameda County by providing a safe, well-maintained, and lasting public works infrastructure through accessible, responsive, and effective services.

## THE PUBLIC WORKS AGENCY VALUES

- Promoting responsibility through transparency and accountability.
- Being responsive to those we serve.
- Providing effective, high-quality service to the public.
- Recognizing our unique qualities as individuals and treating one another with respect and compassion.
- Innovative and progressive approaches and accepting the associated risks.

## THE AGENCY AT A GLANCE

Public services provided by the Agency include flood and storm water pollution control; transportation planning and design; roadway and flood control maintenance and inspection; and construction and building inspection.

The goals of the Agency are to keep roads safe and well-maintained; provide the highest level of flood protection; provide service levels that optimize infrastructure life cycles and minimize deferred maintenance; ensure that development and construction adhere to applicable State and County rules; optimize disaster preparedness, response and recovery; ensure that Agency's operations and services minimize negative impacts on the environment; and sustain and advance County and Agency programs through a vital business and administrative support system. To accomplish these goals, the Agency has 289 full-time equivalent positions in a variety of professional, technical, clerical, and skilled-trades classifications, with an approved Agency budget for Fiscal Year 2016-17 of \$177.5 million.



## THE POSITION

The Building Official is responsible for planning, organizing and directing the enforcement of legal provisions governing building activities in Alameda County. The incumbent serves as technical advisor to the County Board of Supervisors, the County Planning Commission, or other public officials and groups on matters related to the building inspection program. The Building Official oversees and coordinates both Building Inspection and Plan Checking functions; investigates major violations requiring citations or legal complaints; administers a program of enforcing codes and ordinances pertaining to building inspection; resolves complex issues relating to Building, Code Ordinance and Inspection issues. The Building Official has responsibility for overseeing coordination of both Building Inspection and Plan Checking functions, as well as budget preparation.

## THE IDEAL CANDIDATE

In addition to meeting the established minimum requirements, the ideal candidate will have the following critical attributes:

- Demonstrated expertise in the areas of building construction, principles of structural engineering and building inspections.
- An astute leader with the ability to effectively plan, organize, direct and oversee a comprehensive building inspection program and interact with all levels of the organization.
- Effective collaborator and communicator with the ability to work with and act as a Technical Advisor for Alameda County's Board of Supervisors, the County's Planning Commission, staff and members of the community.
- Ability to read, interpret and perform complex analysis of building plans for major structures.
- Ability to build and maintain cooperative relationships with other officials and agencies to effectively execute the accomplishment of the Building Inspection Division.

## MINIMUM QUALIFICATIONS

### Either

#### I

#### Experience:

The equivalent of three years of full-time experience in the class of Supervising Building Inspector, Supervising Plans Checker, or Grading Supervisor in the Alameda County classified service. (Non-classified includes District Attorney's Office, Hospital Authority, and the Consolidated Courts.)

#### Or

#### II

#### Education:

The equivalent of two years of college course work in such fields as civil engineering, architecture, or building code enforcement,

#### And

#### Experience:

The equivalent of three years of full-time increasingly responsible administrative or supervisory experience in building code enforcement or plan checking. (Two additional years of supervisory experience in building code enforcement and administration may be substituted for the educational requirement.)

#### Or

The equivalent of four years of full-time experience at the level of superintendent in the building construction industry.

#### License:

Possession of a valid California Motor Vehicle Operator's License.

#### Certificate:

Possession of a valid Certificate of Registration as a Civil Engineer issued by the California State Board of Registration for Civil and Professional Engineers.

#### Or

Possession of certification as a Building Official issued by the International Code Council (ICC).

The Certificate of Registration as a Civil Engineer is preferred.

#### Special Requirement:

As a condition of employment, the State law requires that a Building Official must qualify for certification in at least one of the following codes (Plumbing, Electrical, Building or Mechanical) or combination of all four codes by the International Conference of Building Officials (ICBO), by the end of two years of employment. Not obtaining a certificate in at least one of the building codes after two years of employment will result in termination.

