

SAN JOAQUIN COUNTY SHERIFF'S OFFICE



Recruitment Announcement
0917-RP3000-01



Sheriff's Office
7000 Michael Canlis Blvd
French Camp CA 95231



Human Resources
44 N. San Joaquin Street
Suite 330
Stockton, CA 95202
Phone: (209) 468-3370

Correctional Officer Trainee

THE DEPARTMENT

The Sheriff's Custody Division currently staffs 247 Correctional Officers, 20 Correctional Sergeants, 6 Correctional Lieutenants and a Correctional Captain. Department-wide the Sheriff's Office staffs a total of 795 positions serving San Joaquin County including two contract cities, Lathrop and Mountain House. Operations, Administration, and the Jail are located in French Camp. For more information about the San Joaquin County Sheriff's Office, please visit their website at: www.sjgov.org/sheriff

THE POSITION

The San Joaquin Sheriff's Office is seeking highly motivated individuals who will play a critical role in the daily function and operations of the Custody Division. The Correctional Officer Trainee is responsible for learning to follow clearly established procedures in receiving prisoners, maintaining discipline and preventing escapes. Work is initially performed under close supervision in a training capacity and as experience, knowledge and skill are gained, supervision becomes more general. The ideal candidate must be able to supervise inmates, interpret rules and regulations, remain alert at all times and react quickly and calmly in emergency situations. Correctional Officer Trainees will attend an in-house academy at the San Joaquin County Sheriff's Office which will include a combination of academic instruction, physical fitness training, use of force awareness, group interaction, and communication skills to instill the skills and experience needed to function in a jail setting.

MINIMUM QUALIFICATIONS

Note: Candidates must be able to successfully pass a background investigation conducted by the Sheriff's Office to be considered for this position.

Education: Graduation from high school or satisfactory completion of a G.E.D. test (scores must meet level established by Peace Officers Standards and Training Commission).

License: Possession of a valid California Driver's License.

SAN JOAQUIN COUNTY

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

ARTS, CULTURE, AND RECREATION



The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the county and beyond, held in downtown Stockton.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The county-owned and operated Micke Grove Park offers a zoo, rides and an historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.

AGRICULTURE

The county is one of the most agriculturally rich regions in California and is the number one producer, statewide, of cherries. Twenty thousand acres of county farmland are dedicated to production of this crop. In recent years, the leading crop in the county has been wine grapes, and wineries and vineyards have sprung up from Stockton to Lodi.



EDUCATION

From preschool to higher education, the county has it covered with an abundant array of opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus - Stockton Center, Humphreys College and School of Law, National University and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The county's 17 school districts provide families with a wide choice for children's educational development.

Housing homes and apartments are plentiful and the median home price in Stockton is still affordable when compared to other nearby areas.

Affordable, comfortable housing is available in most sections of the county and new homes abound in both the south and north area, with historic homes found mostly in central Stockton and downtown Lodi.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities, cultural, recreational, and educational that the area provides.



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TYPICAL DUTIES

- ◆ Receives prisoners from law enforcement officers for detention in County jail and honor farm; obtains information from prisoners; receives and records prisoners' personal property; searches, photographs and fingerprints prisoners and assigns them to cells.
- ◆ Supervises work and personal activities of inmates including eating, bathing, recreation, and other daily activities; supervises prisoner counseling, work rehabilitation and therapy programs; transports low security inmates.
- ◆ Releases prisoners from jail on proper authorization; returns prisoner's clothing and other personal property; receives cash and surety bail bonds; reviews bonds for correctness and legality before releasing prisoners.
- ◆ Collects and dispenses prisoner clothing, maintains clothing, linen, and cleaning supplies inventories.
- ◆ Examines packages, letters, and other articles coming into the jail for the prisoners; insures that all items conform to established policy; removes contraband.
- ◆ Administers first aid for minor injuries; arranges for medical treatment.
- ◆ Maintains records and reports of prisoner activities and conduct; utilizes data terminals for keeping records and obtaining information.
- ◆ May lead other workers as assigned.

To view a copy of the job description, please visit our website at www.sjgov.org/hr and click on Job Descriptions.

MISSION STATEMENT

The San Joaquin County Sheriff's Department is dedicated to delivering quality service through the creation of partnerships with the people we serve. All members of this department will carry out their duties and responsibilities to such a manner as to afford dignity, respect and compassion to every individual with whom they come in contact. With community partnerships as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions, and fostering a sense of security in communities and individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics.



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SELECTION PROCESS

All applications will be reviewed with qualified candidates being invited to participate in a physical agility test the week of October 16, 2017.

Candidates must pass this agility test to be considered for the position. Listed below are the events and qualifying times candidates must achieve to pass the physical agility portion of the exam:

- ◆ 50 Yard Dash: On a straight track, complete a 50 yard sprint within 20 seconds.
- ◆ 75 feet Air Pack Walk: Demonstrate the ability to walk 75 feet wearing a 30 pound air pack or back pack in 30 seconds.
- ◆ 165 lb Body Drag: Drag a 165 pound bag or dummy for a distance of 20 feet within 30 seconds.
- ◆ Stair Climb: On a flat course starting 15 yards back from a flight of stairs or bleacher steps, walk or jog 15 yards, climb up 10 steps, then turn, climb back down the steps, and walk or jog back to the starting point within 30 seconds.
- ◆ 500 Yard Run: On a flat surface, run 500 yards in 160 seconds.

Please access the link below for a video demonstration of the physical agility test.

<https://youtu.be/LztAAXVf10U>

On the day of the examination, you will be asked to sign an Accident Waiver which will relieve San Joaquin County of any liability related the administration of the physical agility test.

Those who pass the physical agility test will move on to the written examination which will begin the week of October 30, 2017.

Candidates who pass the physical agility test and written examination will be referred to the Sheriff's Office to begin the hiring process.

COMPENSATION PACKAGE

Base Salary: \$4,418.27-\$5,369.87

- ◆ Medical, Dental and Vision Health Coverage available with 80% employer paid premiums
- ◆ 1937 Act defined benefit retirement plan with reciprocity with CalPERS
- ◆ 10 days of vacation leave a year (15 days after three years, 20 days after 10 years, 23 days after 20 years)
- ◆ 12 days of sick leave annually with unlimited accumulation
- ◆ 14 paid holidays per year
- ◆ Members of the Correctional Officers bargaining unit are eligible for life insurance up to \$10,000.
- ◆ 125 Flex Benefits Plan
- ◆ Educational Reimbursement Program

APPLICATION

Completed application package must include supplemental application and is to be submitted to the Human Resources Division by the

Final Filing Date: September 29, 2017

Apply online at www.sjgov.org/departments/hr

Applications may be submitted to: San Joaquin County Human Resources:

Attn: Kurt Shigematsu
44 N. San Joaquin Street, Suite 330
Stockton, CA 95202
Tel: 209.468.3370 Fax: 209.468.0508